

REQUEST FOR PROPOSAL

Title of Materials:

Ordinary Portland Cement (OPC)/ 43 Grade

Date: 13 June 2024



**Nepal Water for Health (NEWAH)
Province Office, Sindhuli**

Table of Content

1. Invitation of RFP
2. Term of Reference (Section-1 ToR)
3. Letter of Invitation (Section-2 Technical and Financial Proposal Submission form)
4. Technical Proposal (Section-3)
5. Financial Proposal (Section-4)

1. Request for Proposal (RFP)



Nepal Water for Health (NEWAH)

Province Office, Sindhuli

Phone no: 047-520238

INVITATION FOR SEALED QUOTATION FOR OPC Cement/43 Grade

Date of first publication: 13 June 2024

Nepal Water for Health (NEWAH) is seeking competitive sealed proposals (Technical and Financial) from qualified Firm/ Organization for the purpose of providing CEMENT (OPC / 43 Grade) for Water Sanitation and Hygiene project carrying out by NEWAH, Province Office, Sindhuli. The eligible firm/organization are requested to submit the technical and financial proposals in a **SEALED ENVELOPE** with a cover letter to “**The Procurement Committee**”, Nepal Water for Health (NEWAH), Province Office, Kamalamai Municipality -5, Madhutar, Sindhuli by **17.00 PM, 19 June 2024**.

Note: TOR and others form and required information shall be access from NEWAH Websites, Technical and Financial Proposal (Ordinary Portland Cement / OPC) FY 2023/24.

Section: 1

Term of Reference (ToR)	
1, Specific responsibility	<p>1.1 The firm/Organization shall be responsible for:</p> <ul style="list-style-type: none"> • Providing OPC Cement / 43 Grade, as per the specification mentioned in Financial Proposal. • Brand of the Cement shall be defined briefly in Financial Proposal.
2, Eligible bidder	<p>2.1 Eligible and competent bidder must submit the documents as specified in Section 4: Eligibility and Technical Evaluation and Qualification Criteria (EQC) along with the bid as a part of technical proposal.</p>
3, Bidding condition and no conflict of interest among the bidders	<p>3.1 A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified.</p> <p>A Bidder may be considered to be in conflict of interest with one or more parties in the bidding process if any of, including but not limited to, the following apply:</p> <p>(a) they have controlling shareholders in common; or</p> <p>(b) they receive or have received any direct or indirect subsidy from any of them; or</p> <p>(c) they have the same legal representative for purposes of this bid; or</p> <p>(d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or improperly influence the Bid of another bidder or influence the decisions of the Purchaser regarding this bidding Process.</p>
4. Specific quality of Cement	<p>4.1 Cement must be of OPC / 43 Grade. Production date of cement should be within a month or it should be of a latest production.</p> <p>4.2. Date of manufacture crossed as mentioned in 4.1 will not be acceptable.</p>
5. Requirements and documents submission	<p>The firm/organization needs to have the following experience:</p> <ul style="list-style-type: none"> • Experience of supply the cement. <p>Submission of below documents is must mandatory:</p> <ul style="list-style-type: none"> • Company registration • VAT Registration • Tax clearance certificate of 2079/2080. • Experience letter of specific experience with purchaser.
6. Deadline for submission of bids	<p>6.1, Bidding documents shall be sent to the Purchaser at the address no later than the time and date specified in the Request for Proposal.</p> <p>6.2 The Purchaser shall not consider any Bid that arrives after the deadline for submission of proposals. Any Bid/proposal received by the Purchaser after the deadline for submission of Bids shall be declared late, rejected, and returned unopened.</p> <p>6.3 If the last date of purchasing, submission, and opening falls on the purchaser holiday then the next working day shall be considered the last day</p>
7. Goods Delivery	<p>7.1 OPC Cement / 43 Grade is required at Banepa, , Banepa Municipality, Kavrepalanchok.</p> <p>All the delivered materials must comply the quality and specification mentioned in the specification section mentioned in financial proposal.</p> <p>7.2 The bidder must ensure the proper packing and safeguarding from damage of goods during supply.</p>
8. Payment	<p>8.1 Payment will be made after 15 days of verification and acceptance of documents (Purchase Order, Valid Tax Invoice, Chalan, and Goods Received Note) submitted by the Bidder.</p> <p>8.2 Payment can be made full or partial as per the availability of the fund.</p>

9. Applicable law	9.1 The Contract shall be interpreted in accordance with the laws of Nepal.
10. Supervision	10.1 Local NEWAH staff will supervise the bags, date of manufacture and other requirement.
11. Rights	11.1 The NEWAH reserves the right to reject or cancel any proposal without showing any reason whatsoever.
12. Deadline Submission of Proposal	12.1 The eligible firm/organizations are requested to submit the technical and financial proposals in a SEALED ENVELOPE with a cover letter (as specified to “ The Procurement Committee ”, Nepal Water for Health (NEWAH), Kamalamai Municipality 5, Madhutar, Sindhuli by 17.00 PM, 19 June 2024).

Section: 2.
Letter of Submission
Technical and Financial Proposal Submission

Date:

To:

Procurement Committee,
Nepal Water for Health (NEWAH),
Kamalamai Municipality 5, Sindhuli

Subject: Submission of Technical and Financial Proposal

Dear Sir:

We, the undersigned, offer to supply OPC Cement / 43 Grade as place mentioned in Terms of Reference (ToR) published from NEWAH and in accordance with your Request for Proposals (RFP) dated **June 13, 2024**. We are hereby submitting our Technical and Financial Proposal, in a sealed envelope.

We undertake, if our Proposal is accepted and the Contract is signed, to initiate the tasks related to the assignment no later than the expected date for the commencement.

Yours sincerely,

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Firm/Service Provider: _____

Address: _____

Contact information (phone and e-mail): ____

SECTION: – 3

TECHNICAL PROPOSAL
Firm/Organization’s Information and Experience

A – About Firm/Organization

Provide a brief description of the background and company profile of your firm/organization and along with this attach the **Company registration, VAT Registration, Tax clearance Certificate of 2079/2080 and Relevant working experience at least specific task.**

B – Firm/Organization’s Experience

Provide the details of your firm’s experience in the table below.

Transaction Year	Assignment name & brief description of main deliverables/outputs	Name of Client & Assignment	Approx. Contract value (in NPR) / Amount paid to your firm	Remarks

4. FINANCIAL PROPOSAL

FINANCIAL PROPOSAL

For

OPC / 43 Grade Cement for F/Y: 2023/024

13 June. 2024

SN	Brand / Name of Cement	Specification	Unit	Qty/Bag	Unit Rate of Cement (Exclusive of VAT)
1		OPC / 43 grade	Bag	1	
2					
3					
			Total amount		
			<i>13% VAT</i>		
			Grand Total		

Name of the Firm :

Name of Authorised Person :

Signature :

Date :

Contact Number :

Stamp of the Firm :

**NEPAL WATER FOR HEALTH (NEWAH)
Province Office, Sindhuli**

FMR-23-SDF

**Self-Declaration submission for
Enlisting of suppliers list for the supply of goods & services**

Nepal Water for Health (NEWAH)

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Nepal

Dear Sir / Madam

We hereby declare that we are legally eligible to participate in the supply of goods and Services. We have not been penalized from any entity in our business during last three years and we do not have any Conflict of Interest in the said assignment.

In this category, We also confirm that we:

- Have not submitted application for enlisting supplier list in partnership or association with any other suppliers.
- Do not have any personal or financial interest with any staff member at NEWAH.
- Have not been engaged or associated with any kind of terrorism act.
- Have not enforced child labor.
- Endeavor to use local / national human and material resources as far as practical.

Signature:

Name:

Designation:

For and on behalf of: